

## STAND Festival Intern

**Reports to:** STAND Activities Coordinator

**Location:** STAND / Suas Offices, Upper Mount Street, Dublin 2 (and/or online)

**Time:** Part time, August - November. 3.5 days per week, Monday - Friday as agreed (flexible working hours for the right candidate)

### ABOUT STAND

STAND celebrates the power of ordinary people to change the world. We support third-level students to stand up for justice and equality, learn more about important global issues, and find out how they can take positive action. We do this by running a range of activities in collaboration with students at third-level campuses across Ireland, including:

- **STAND Student Festival:** annual film and art exhibition for students highlighting global justice issues.
- **STAND Global Issues Course:** part-time evening course for students who want to change the world.
- **STAND Ideas Collective:** changemakers programme building creative solutions to global problems.
- **STAND News:** an online student-run news outlet focusing on global justice and equality issues
- **Campaigns:** through the 10000students.ie platform in partnership with USI

*STAND is the Global Citizenship Education programme of Suas Educational Development, supported by Irish Aid*

### ABOUT THE STAND STUDENT FESTIVAL

The STAND Student Festival is run by students, for students, to raise awareness about the burning issues shaping the world around us. Previously known as the 8x8 Festival, the STAND Student Festival has been bringing award-winning photography, film and events focused on global justice to campuses across Ireland every autumn since 2013. Since then, the festival has expanded to fourteen campuses across Ireland. In 2021, over 18,000 students across engaged with the exhibition, attended an event or joined the festival campaign. The central feature of the festival is a touring exhibition which is installed on each campus for a period of one week each Autumn. An info table will be set up nearby the exhibition to share opportunities to take action for global justice, which will be supervised by the STAND Ambassador and student volunteers. The festival will travel to 16 campuses in 2022.

### ABOUT THE ROLE

As the STAND Festival Intern, you will support the STAND Activities Coordinator to successfully bring the STAND festival exhibition and events to 16 campuses across Ireland.

### KEY RESPONSIBILITIES

1) Supporting the roll out of mini festival on eight campuses:

- *Liaising with Campus Ambassadors and Student Unions to identify venue for installation of indoor exhibition*
- *Arranging and booking couriers for delivery of indoor exhibition to each campus*
- *Organising and arranging postage of festival promotional materials to each campus*

2) Supporting the organisation of festival events on each campus

- *Liaising with Campus Ambassadors to book venues for events*

- *Supporting the communications with event speakers*
  - *Travel to campuses to support with festival event management if/when required*
- 3) Supporting the monitoring and evaluation of Festival events
- *Collecting and collating data regarding exhibition visitor numbers and attendance at events on each campus (provided by Festival Ambassadors & volunteers) and inputting into data management system*
  - *Collecting festival feedback forms and entry of results into data management system*
- 4) Support with festival promotion
- *Producing and scheduling social media messaging and promotions for duration of the festival*
- 5) Overall festival support:
- *Completing additional tasks if and when required to ensure successful roll out of the STAND Student Festival 2022*

**ESSENTIAL SKILLS & ATTRIBUTES:**

- Evidence of a commitment to global justice, equality and / or sustainability issues.
- Excellent organisational and time management skills, and an ability to work to tight deadlines
- Excellent communication skills and an ability to work with others as part of a team
- Flexibility and adaptability to deliver tasks as required, and the ability to take the initiative
- Familiarity with Google Workspace (Google Drive, Google Docs, Google Sheets etc).

**DESIRABLE SKILLS & ATTRIBUTES:**

- Enthusiasm and a 'can do' attitude
- Experience in event organisation and event management
- Experience in social media marketing
- Experience in the use of Canva

**YOU WILL GAIN:**

- The opportunity to work with a dynamic and professional team as part of a global-justice oriented non-profit organisation to deliver a high-profile student festival on 16 campuses across Ireland
- Experience in events planning and management
- Experience in monitoring and evaluating non-profit projects and events

**CONDITIONS:**

- Preference will be given to applicants with past experience with STAND, through participating in STAND programmes or STAND events
- Successful applicants will be based in or near Dublin and available to travel to the Suas Dublin Office when required
- This is a voluntary internship supported by a weekly stipend of €50. All additional travel expenses will be covered. For the right candidate, we can accommodate flexible working hours.

**TO APPLY:**

The application deadline is August 12th. Please complete application form [here](#) where you can upload your CV and cover letter. Interviews will be held the week of August 15th.